

PEMBROKE REGIONAL HOSPITAL

MEMO

TO: All Staff and Physicians

FROM: Senior Leadership Team (SLT)

DATE: January 15, 2021

SUBJECT: Active Screening Is Being Reinstated For Staff And Physicians Effective January 18, 2021

Please be advised that, **effective Monday, January 18th at 3 p.m., active screening for all staff and physicians will be reinstated** as a result of an order from the Ministry of Labour received today.

This means that all staff and physicians will only be able to access entrance to the hospital through the following access points where there will be screeners:

Tower A (Emergency Department) – 24/7
Tower B (Diagnostic Imaging/Gift Shop) – 7:30 a.m. to 5 p.m. (Monday to Friday)
Tower C – 7 a.m. to 5:30 p.m. (Monday to Friday)
Tower D – 7 a.m. to 4:30 p.m. (Monday to Friday)
Staff Entrance – 5:30 a.m. to 11 p.m. (Every day)

All other entrances will be locked and unavailable for card-swipe access.

Upon entrance everyone will be asked to have their mobile devices and staff identification card in hand to show that they have completed electronic screening and have received authorization to come to work.

Those who haven't completed electronic screening will need to answer the screener's questions.

Please note that if you fail your electronic screening, do not come to work. Contact Occupational Health and Safety at extension 8200. Their staff will advise you of the next steps.

We are also taking this opportunity to remind everyone that regardless of which entrance you are coming in, you must wear your own mask to enter the building even if you are going to be switching to a medical mask at the screening desk.

Medical masks will not be handed out at the staff entrance.

We recognize that reinstating active screening may cause some delays in entry to the building so please allow yourself extra time when coming in to work and exercise patience and kindness when interacting with our screeners. Any concerns or comments should be directed to your manager or to covid19questions@prh.email and not to screening staff.

We are in the process of upgrading our electronic screening system to include improved auditing and tracking capabilities. It is our intention to be able to move all staff and physicians to this process as soon as possible.

Thank you for your cooperation, compliance and understanding.