

Pembroke Regional Hospital

MEMO

To: All Employees
From: Kim Haley, Manager, Patient Information Centre
Date: May 22, 2025
Subject: Potential Canada Post Service Interruption

There is a potential for a Canada Post service disruption later in May, which would impact mail to and from PRH.

For a full strike, PRH Units can institute the following mail reduction measures locally:

- a. Only essential correspondence should be sent.
- b. Maximum use of mail alternatives such as:
 - i. Hand delivery;
 - ii. Use of established interfaculty courier resources – Dynacare;
 - iii. Facsimile;
 - iv. E-mail, non-patient Health Information (PHI); and
 - v. Bulk Couriered (prepared by units).
- c. Switchboard will only be accepting mail for the interfaculty courier service Dynacare.