

## PEMBROKE REGIONAL HOSPITAL

# MEMO

---

**TO:** All Employees

**FROM:** Sandra Griffiths,  
Abilities Management Coordinator

**DATE:** October 4, 2023

**SUBJECT:** Medical Certificate of Disability for  
Holiday Weekends

---

This is a reminder to all employees that the Hospital will require a Medical Certificate of Disability for illnesses of one or more days from employees who call in sick on any Friday, Saturday, Sunday, and Monday shifts scheduled around Designated Holidays. Of significance, is the upcoming Thanksgiving weekend.

Since Thanksgiving Day falls on Monday, the Hospital has designated Monday October 9<sup>th</sup> as the holiday.

The **Medical Certificate of Disability form** is available on the Hospital Intranet under Forms.

If you have any questions or concerns about this initiative please do not hesitate to contact the Abilities Management Coordinator, Sandra Griffiths ([sandra.griffiths@prh.email](mailto:sandra.griffiths@prh.email) ext. 7214).

**Thank you for your attention to this matter and your continued commitment to upholding the mission, vision and values of the Pembroke Regional Hospital.**