

MEMO

TO: All Staff and Physicians

FROM: Infection Prevention and Control and Occupational Health and Safety

DATE: January 2nd, 2022

SUBJECT: Blast Notification- COVID exposures

In order to ensure timely follow up, PRH has adapted a regional approach to contact tracing and exposure notification.

Effective immediately, staff and physicians will be notified of any potential exposures to new COVID-19 cases via “blast notification”. This means, a mass notification will be sent via internal email to relevant groups identifying key information about the potential exposure. Staff and physicians will be required to review the notification and follow up with the Occupational Health and Safety team if they feel they have potentially experienced a high risk exposure.

Please monitor your PRH email regularly for these notifications. All departments are encouraged to share the exposure notifications during the shift safety huddle as well.

In order to access your PRH email externally, follow these steps:

1. Go to: <https://www.pemreghos.org/>
2. From the top of the screen, select: “Staff Resources”



3. Under “Human Resources Links” select “Hospital Webmail”

Human Resources Links

- > [COVID-19](#)
- > [Self-Screening Tool For Staff](#)
- > [Antigen Rapid Test](#)
- > [PRH eLearning \(Login Required\)](#)
- > [Internal Job Postings](#)
- > [Employee Self Serve \(Pay Stubs\)](#)
- > [Hospital Webmail](#)
- > [Staff Newsletter \(The Pulse\)](#)
- > [Staff Discounts](#)

4. Log into email using your Hospital P number as the username:

Microsoft
Outlook Web App

Security ([show explanation](#))

This is a public or shared computer
 This is a private computer
 Use the light version of Outlook Web App

User name:

Password:

[Sign in](#)

Connected to Microsoft Exchange
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